



CHRISTIAN  
BROTHERS  
COLLEGE



Christian Brothers College

# OSHC

CBC OSHC is a service the Junior School offers to all CBC families. We provide Before School Care, After School Care, Vacation Care and Pupil Free Day care.

Our service assists families in caring for their children in a safe and enjoyable environment. We have a large and flexible service, so there are always spaces for new enrolments.

CBC OSHC, which incorporates the Vacation Care program, is underpinned by the College values of Faith, Excellence, Community and Compassion. The program cares for children and ensures their wellbeing, safety and development is nurtured through structured recreational and educational activities.

We aim to exceed the National Quality Framework\* endorsed by the Federal Government's National Children's Act 2010 by providing a quality Out of School Hours Care / Vacation Care program.

#### **The CBC OSHC Program aims to:**

- Provide a safe and healthy environment.
- Promote wellbeing and belonging.
- Cater nutritionally to educate children in their health and wellbeing.
- Build a secure, trusting and fun environment for children and their families.
- Respect individuality and capitalise on the College's multicultural richness.
- Utilise the city of Adelaide in our activities; building a strong sense of community.
- Provide clear and open communication to all stakeholders.
- Provide opportunities for children to create, explore, experiment and learn important life skills.

A Co-Ed ELC and R-Year 12 Catholic College  
for Boys in the Edmund Rice Tradition

324 Wakefield Street, Adelaide SA, 5000

**CBC OSHC Phone** 08 8400 4265 | **Mobile** 0404 423 190

[www.cbc.sa.edu.au](http://www.cbc.sa.edu.au) | [oshc@cbc.sa.edu.au](mailto:oshc@cbc.sa.edu.au)

**THE  
WORLD  
BEFORE  
US.**



## Arrival and Collection of Children

Children can only be delivered and collected by nominated parents, guardians or emergency contacts. Requests for alternative arrangements **MUST** be made prior and in writing. In emergency situations verbal permission via phone, in person or in writing may be granted. The authorised person delivering or collecting children must consult with a staff member and present a form of identification to the OSHC staff.

Children must always be signed in and out of all programs (including the time this occurs) by parents, guardians or emergency contacts.

In the case of custody orders, parents must provide a copy to the program. The custody order will be kept confidential. It is not the role of College staff to interpret Court Orders. Staff will comply with orders as they are written and are not expected to accept a parent's interpretation of those orders.

## Meals Provided

Breakfast will be provided for children who attend Before School Care prior to 8.00am.

A healthy snack will be provided for children attending After School Care, once everyone arrives. The snack includes seasonal fruit, vegetables, crackers and bread 'n' spread. Also available is a healthy meal e.g. pasta bake, baked potatoes, wraps, and deconstructed sushi. In cooler weather we offer soup. Gluten free options and other dietary needs are catered for upon request. All meals are included in the fee.

## Health and Safety

### Medication

If your child requires medication, a Medication Authority form signed by a Medical Practitioner or Pharmacist must be provided to the OSHC Director as per our Medication Policy. This includes asthma puffers, prescription medication and over the counter medication and creams. Medication must be handed to OSHC staff for them to administer as required.

### Sun Smart

CBC is a Sun Smart school. All children must wear their own CBC OSHC wide-brimmed hat in Terms 1 and 4. If children do not have a hat, they will be asked to play indoors or stay in a shaded area. Children must also apply sunscreen (provided by CBC).



## National Quality Framework

The Out of School Hours Care program is regulated by the National Quality Framework. The Acts which apply to this service include:

- Education & Care Services National Regulations (Dec. 2011)
- Education and Care Services National Law Act (No. 69, 2010)
- Early Years Learning Framework
- Framework for School Aged Care in Australia (My Time, Our Place)

For more details contact the Centre Director on 8400 4265.

## Hours of Operation and Costs

<b>Before School Care</b> 7:15am – 8:20am, Monday – Friday	<b>\$11.00</b>
<b>Before School Care</b> 7:45am – 8:20am, Monday – Friday	<b>\$5.00</b>
<b>After School Care</b> 3:20pm – 6:00pm, Monday – Friday	<b>\$15.00</b>
<b>Pupil Free Day &amp; Vacation Care</b> 8:00am – 6:00pm	<b>\$50.00</b>
<b>Pupil Free Day &amp; Vacation Care Early Start</b> 7.30am – 6:00pm	<b>\$55.00</b>

Prices are correct at time of publication (July 2020).

## Fee Rebate CCS

CBC OSHC is an approved child care service provider. This means that you may be eligible to receive the new Child Care Subsidy on all OSHC fees. Contact Centrelink to confirm your eligibility and provide us with your CRN details. Please contact the Centre Director for any questions.

## Invoices and Late Fees

Invoices are distributed via email or post. Fees must be paid weekly by the due date printed on the invoice and can be paid to the OSHC Director during program hours or by credit card. Direct Deposit facilities are available.

**Banking Details: BSB 085 005 | Acct No 7912 81223**

\* Please include your details in the bank reference (i.e. OSHC - Family Name)

## Bookings, Cancellations and Non-attendance

Families wishing to use the CBC OSHC service **MUST** register their child/children prior to attendance.

Families are required to notify CBC OSHC of any changes to booking arrangements. OSHC requires 24 hours' notice of cancellation.

In the event that a child does not attend their OSHC session, the following procedures apply:

- The CBC office will call your child over the public address system to attend the program.
- If the child is still unaccounted for a thorough search of the school grounds will be conducted.
- The College Principal and parents (or nominated emergency contact person) will be immediately notified.
- SAPOL may be called to assist in locating the child.

**Childcare Reference Number**

406 981 407S (After School Care) | 407 156 515H (Vacation Care)